

Statutes

Association Volunteer Geneva

Located in Geneva

1. Name and registered office

The association "Volunteer Geneva" is established hereby. It is a not-for-profit organization as defined in Articles 60 ff of the Swiss Civil Code; its registered office is in Geneva.

2. Duration

The Association is established for an unlimited period.

3. Aims

The aims of the Association are to promote and organize voluntary work. It is politically neutral and independent of any denomination.

The Association's specific objectives include:

- Assisting vulnerable persons via voluntary work, including the homeless, migrants and the elderly.
- Encouraging volunteering by informing the public, in particular expatriates, of the importance of volunteering and of the various opportunities to do so.
- Creating partnerships with local, regional and international organizations that work to help vulnerable populations;
- Participating in and organizing events that are compatible with the aims of the Association.

4. Funding

The Association obtains its financial resources from:

- Funds collected by the Committee,
- Donations, subsidies or other contributions
- Dues of active members.
- Any other source compatible with the aims of the Association.

5. Members

The Association has five Founder Members, and they are the signatories to these Statutes. The status of Founder Member lapses in the event of death; a Founder Member may resign by notifying the Management Committee in writing. Founder Members cannot be replaced and the Association's bodies may not appoint other Founder Members.

Any natural or legal person who supports the aims of the Association and satisfies the membership requirements as decided by the Management Committee may join as an active member with voting rights. Every active member may vote at the General Meeting.

Any natural or legal person who supports the aims of the Association and satisfies the membership requirements as decided by the Management Committee may join as an associate member without voting rights

Membership applications shall be submitted to the Management Committee, which shall decide on admission.

6. Loss of membership

Membership lapses

- By resignation, expulsion or the death of natural persons.
- By resignation, expulsion or the dissolution of legal persons.

7. Resignation and expulsion

A member may resign from the Association at any time. The Management Committee must be notified in writing of the intention to resign.

A member may be expelled from the Association at any time and with immediate effect and without the disclosure of grounds. The Management Committee shall decide the expulsion.

The Management Committee shall establish all the provisions pertaining to resignation and expulsion of an active or associate member.

8. Association bodies

The Association's bodies are:

- a) The General Meeting
- b) The Management Committee

- c) The auditor(s) if deemed necessary by the Management Committee

9. The General Meeting

The General Meeting is the supreme body of the Association. It comprises all members of the Association.

The Ordinary General Meeting shall meet once a year by written notification of the Management Committee. An Extraordinary General Meeting may be convened at any time at the request of one fifth of the membership or at the request of the Management Committee.

Decisions shall be taken by a simple majority of the members present. If the voting is tied, the casting vote shall be the vote of 60 per cent of the founding members.

Active and associate members of the Association shall be notified in writing at least three weeks before the scheduled date of the General Meeting.

The General Meeting shall enjoy the following irrevocable powers:

- a) Election of members of the Management Committee for a term of one year
- b) Election of auditors for a term of one year
- c) Decision on the voting procedure for the Management Committee and the auditors
- d) Dismissal of members of the Management Committee and the auditors
- e) Approval and amendment of the Statutes
- f) Approval of the annual accounts and the auditor's report
- g) Adoption of the annual budget
- h) Setting membership dues
- i) Decision to wind up the Association
- j) Decisions on other issues submitted by the Management Committee.

Every active member has one vote at the General Meeting; decisions are taken by a simple majority of members present. Associate members are invited to the General Meeting but do not have voting rights. The Management Committee may allow voting by proxy.

10. The Management Committee

The Management Committee

- i. Represents the Association and manages its day-to-day business, generally through the President.

- ii. Pursues the Association's policies by implementing the decisions taken by the General Meeting
- iii. Decides on admission and expulsion of members
- iv. May appoint persons from within or outside the Association to a position within the Association for a limited period of time. It recruits and if appropriate dismisses the Association's paid employees or volunteers
- v. Convenes Ordinary and Extraordinary General Meetings
- vi. Decides on the admission of members and on their expulsion where appropriate
- vii. Monitors compliance with the Statutes, drafts rules of procedure and administers the Association's assets
- viii. Keeps the Association's accounts which are submitted every financial year to two auditors elected by the General Meeting who shall report to the General Meeting.
- ix. Is responsible for any other activity necessary in pursuit of the Association's objectives

11. Management Committee Members

The Management Committee comprises at least three members, namely the President, the Secretary and the Treasurer. Committee members shall be natural persons. The Management Committee shall decide their tasks.

Membership of the Management Committee lapses in the event of resignation, expulsion or death.

12. Resignation and expulsion of Committee members

A Committee member may resign at any time. Written notification of resignation shall be sent to the Management Committee.

A member may be expelled from the Committee at any time with immediate effect and without the disclosure of grounds only if thus decided by the other Committee members.

The Management Committee shall decide all the provisions pertaining to resignation and expulsion of a Committee member.

13. Auditor(s)

The General Meeting shall appoint at least one auditor every year who shall examine the accounts and carry out spot checks at least once per year. His task is to inspect the accounts and submit a report to the General Meeting.

14. Signature

The joint signature of two members of the Management Committee legally binds the Association.

The Association's Statutes shall be signed by all founder members.

15. Liability

Financial liabilities shall be borne only from the Association's assets. Members shall bear no personal liability.

16. Amendment of the Statutes

Any revision or amendment to the Statutes shall be submitted to the General Meeting by the Assembly or by one fifth of the membership. The General Meeting shall reach decisions by a majority of three quarters of the members present and 60 per cent of the founding members.

17. Dissolution of the Association

A proposal to dissolve the Association shall be submitted to the General Meeting by the Management Committee or by three fifths of the membership. The General Meeting shall reach decisions by a majority of three quarters of the members present and 60 per cent of the founding members.

If the quorum of three quarters of the participants and 60 per cent of the founding members is not reached, a second General Meeting shall be convened the following month. At the second General Meeting dissolution of the Association may be decided by a simple majority if less than three quarters of the members are present and if 60 per cent of the founding members vote for dissolution.

After redemption of the assets and the settlement of debts, the General Meeting shall decide on the use of the Association's residual assets and property by allocating them to an association that pursues similar objectives to its own.

18. Jurisdiction

The place of jurisdiction is at the registered office of the Association.

19. Languages

The Association's official languages are French and English.

18. Entry into force

These statutes were adopted at the General Meeting on 10 September 2013 in Geneva and came into force on that day.

Founding members:

Martyn Crespel

James Olle

Alicia Pons

Gisele Muller

Christina Vasala
Kokkinaki